

# St. Matthew the Apostle Church Funeral Liturgy Planning Sheet

**Funeral Liturgy of:** \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Date of Death: \_\_\_\_\_

Date of Funeral: \_\_\_\_\_ Time: \_\_\_\_\_ Place: \_\_\_\_\_

Vigil Place & Time: \_\_\_\_\_

Location of Burial: \_\_\_\_\_

**Next of Kin:** Name: \_\_\_\_\_ Relationship \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

Presider: \_\_\_\_\_

Servers: \_\_\_\_\_

Placing of the Pall by: Family \_\_\_\_\_ Other \_\_\_\_\_

**Please note:** The Order of Christian Funerals does not allow for a eulogy to take place within the celebration of the funeral liturgy. It is our practice that any eulogy or remarks on behalf of the deceased's family be shared at the Christian Vigil Service prior to the funeral or at the luncheon afterward.

## Bereavement Luncheon:

If you choose, our parish Bereavement Committee will provide a luncheon for your family and friends in the St. Anthony Room in the church following the graveside service. Should you desire the luncheon, please let us know as soon as possible. We ask that you estimate the number of persons likely to attend (usually family members and out-of-town guests).

\_\_\_\_ Yes      \_\_\_\_ No      Number of guests \_\_\_\_\_

(over)

*The categories below outline the order of the Funeral Mass. Please indicate your desires by filling in the blanks. If there is no preference for music selections, the parish Director of Music will choose. Since the Mass is the official public prayer of the Church, all selections need to be approved by the Pastor. Parish clergy or a staff member can assist in this preparation.*

### **Introductory Rites**

Placing of Pall on casket – Placed by: \_\_\_\_\_

*The Placing of Pall occurs at the doors of the church, where the priest greets the body. The priest accompanies the body on its journey to the Paschal candle, which is a predominant symbol of Christ in the funeral liturgy, with family and friends following in procession. All worshippers meditate on the prayer of the Church chanted by the cantor or choir as they witness this solemn procession as part of the funeral ritual.*

### **Liturgy of the Word**

*Please note how the selected Scripture passages speak to the faith of the deceased loved one. As part of St. Matthew parish's ministry of consolation during this difficult time, a trained parish lector and psalmist will proclaim the Scripture readings and General Intercessions, and the priest celebrant or assisting deacon will proclaim the Gospel.*

Reading I \_\_\_\_\_  
(Scripture passage)

Responsorial Psalm \_\_\_\_\_  
(Scripture passage)

Reading II (Optional) \_\_\_\_\_  
(Scripture passage)

Gospel \_\_\_\_\_  
(Gospel passage)

General Intercessions *(a deacon will do, if present)* No: \_\_\_\_\_

### **Liturgy of the Eucharist**

Presentation of the Gifts by (normally 2 people):

\_\_\_\_\_

Music during Preparation of Altar: \_\_\_\_\_

Communion Hymn: \_\_\_\_\_

### **Final Commendation**

### **Procession to the Place of Committal**