

**St. Matthew the Apostle Parish Offertory  
Electronic Contribution Option (ECO) Enrollment/Authorization Form**

___ new
___ change
___ terminate

Based on the instruction noted below, I authorize St. Matthew the Apostle Church to debit my bank account using Electronic Contribution Option for my donation to the parish Offertory. I certify that I am authorized to approve this transaction for the bank account provided below.

I understand that this automatic debit will be effective until notice of change or termination is given to the Parish Office at least two (2) weeks in advance of the next electronic collection date or effective \_\_\_\_\_(date). Notice of such change will be provided in writing to the Parish Office.

**BANKING INFORMATION** *(A voided check must be provided)*

Name of financial institution \_\_\_\_\_

Account Number \_\_\_\_\_ (checking savings)

Name of account holder \_\_\_\_\_

**PAYMENT SCHEDULE**

Please debit my account based on the options selected below:

**Monthly**

- 1<sup>st</sup> of the month only \$ \_\_\_\_\_ .00
- 15<sup>th</sup> of the month only \$ \_\_\_\_\_ .00
- 1<sup>st</sup> and 15<sup>th</sup> of the month \$ \_\_\_\_\_ .00

**Quarterly or Annual**

All quarterly and annual payments will be debited on the 15th of January, April, July and October.

Quarterly \$ \_\_\_\_\_ .00                      Annual \$ \_\_\_\_\_ .00

If you select the annual payment option, please indicate which of the above months you wish your account to be debited \_\_\_\_\_(month).

**Christmas and Easter**

Christmas and Easter gifts will be collected via a separate ECO debited on the 15th of the Holiday month.

Easter \$ \_\_\_\_\_ .00                      Christmas \$ \_\_\_\_\_ .00

**NOTE:** Parishioners who elect to use ECO as a contribution method will continue to receive special collection envelopes quarterly.

\_\_\_\_\_  
(authorized signature)

\_\_\_\_\_  
(date)

Office Use Only
Input the system by _____ date _____
Effective on Collection date _____